

University Center Conference Chicago FAQ's

Q. Where is Conference Chicago located?

A. Conveniently located in downtown Chicago (at the corner of State Street and Congress Parkway), Conference Chicago offers a new and exciting environment for large to small conferences – at extremely competitive rates. Conference Chicago is the perfect setting for your executive board meeting, seminar, workshop, training session or retreat.

Year-round meeting rooms range from 435 to 1,440 square feet and are designed to accommodate a wide variety of configurations. On-premises catering, audio-visual equipment, computer data projection and video-conferencing are also readily available.

Conference Chicago also offers overnight accommodations during the non-academic summer months. Both suite and apartment style units are available at affordable costs. Use of the building's recreational areas, fitness center, laundry facilities, outdoor terrace and dining area are also available to overnight guests.

Q. Is Conference Chicago open to the public?

A. Conference Chicago is available for ANY event with an educational mission - from a professional development seminar for your corporation to a meeting for a non-profit organization or a college or university-sponsored event. To inquire about availability for your next meeting, contact Kathleen Dunne at 312.924.8000 or conference@universitycenter.com.

Q. Does Conference Chicago offer a full array of services and amenities?

A. Yes. Conference Chicago offers a variety of meeting rooms, all on one level, combining superior business services, advanced technology and a dedicated, professional staff to make your event a memorable, enjoyable and productive experience.

On-premise catering services will be tailored to your group's needs. Continental breakfasts, boxed lunches, elaborate buffets and special menu selections are all available on-site to add an extra measure of comfort to your meeting or conference experience. Catering service can be provided in your meeting room or your group can take advantage of the variety of menu choices in University Center's dining area. Private dining is also conveniently available for special gatherings.

Conference Chicago also offers overnight accommodations during the non-academic summer months. Both suite and apartment style units are available at affordable costs. Use of the building's recreational areas, fitness center, laundry facilities, outdoor terrace and dining area are also available to overnight guests.

Q. Are there business services available on site?

A. Yes. Conference Chicago offers the latest in meeting and presentation technology including computer data projection, audio-video conferencing, high speed Internet, copying services and fax transmissions.

Q. Does Conference Chicago offer overnight accommodations?

A. Yes. In the summer months, both apartment and suite-style housing accommodations are available on a nightly basis (two-night minimum stay required). Rates start as low as \$45 for a double occupancy semi-suite. Use of the building's recreational area, fitness center, laundry facilities, outdoor terrace and dining area are also available to overnight guests.

Q. Do overnight conference guests stay on floors where students live?

A. No. Conference Chicago overnight guests are given accommodations on wings or floors with members from their own group or a similar group. There will, however, be students living in the building and utilizing the recreational area, fitness center, laundry facilities, outdoor terrace and dining area.

Q. Does Conference Chicago have catering options available?

A. Yes. On-premise catering services can be tailored to your group's needs. Continental breakfasts, boxed lunches, elaborate buffets and special menu selections are all available on-site to add an extra measure of comfort to your meeting or conference experience.

Catering service can be provided in your meeting room, or your group can take advantage of the variety of menu choices in University Center's dining area. Private dining is also available for special gatherings. [Catering](#)

Q. Where can I get additional information on rates?

A. Rate information for meeting space and overnight accommodations, as well as a full price listing for catering options can be easily accessed at www.universitycenter.com. Group, weekly and volume discounts are available. Contact Conference Chicago at 312-924-8000 or e-mail conference@universitycenter.com to discuss your conferencing needs.